

any customers enjoy the convenience of automatic bank
afting to pay their utility bill. This method of payment
lows you to have your payment transferred each month
rectly from your bank account. The information below
ill help you understand more about the service and how
u can sign up for it.

With bank drafting you will receive your regular utility
bill each month. Printed on the bill will be this message:
"Bank draft."

On your due date, the payment will automatically be
transferred from your bank account. A minimum of 7
business days notice, prior to your due date, is required
to terminate this service.

You can apply for this service simply by completing the
attached authorization form and returning it with your
next regular utility payment. A minimum of 14 days is
required to establish the service with your bank. To
ensure that your request is accurately processed, please
enclose a copy of a canceled or voided check from
your checking account.

It is important to remember that inadequate funds in
your bank account to cover the payment will be
handled like a returned check. Both your bank and the
Water-Wastewater Utility will assess an appropriate
service charge.

If you have any questions regarding this service,
please feel free to call our Customer Service Office
at 571-2442 or stop by the office located at
760 3rd Ave. SW, Carmel, IN, 46032.

Authorization for Bank Drafting

I authorize Carmel Utilities Department to debit my
account each month for the amount of services billed on
my water/wastewater utility account. I also authorize my
financial institution identified below to debit same
amount from my account.

Please print

Name of Financial Institution

City

State

Zip

Financial Institution Account Number

Please check appropriate boxes

☐ Bank

☐ Savings & Loan

☐ Credit Union

☐ Other

☐ Checking Account

☐ Savings Account

Customer Name

Address

Water/Wastewater Account Number

Signature

Date

☐ A copy of my voided check is attached.

*We look forward to providing this additional service to you.
Thank you for doing business with us.*

 City of **Carmel Utilities**